Data Capture - Trusts

This document cannot be sent to Novia Global as an application form. This document serves as an aide-memoir to ensure that you collate all of the information required to submit an application online through the Novia Global platform.

Auto-populate

Applications for a GIA within a pension trust can be submitted with the help of our auto-populate functionality. Where we have an agreement in place with a trust provider, we can load their details into our system and link them to the intermediary firm. When you have a case to submit for a particular trust, simply select the relevant scheme from the dropdown at the start of the application and the majority of the trust and trustee details required will pre-populate for you.

If you have a trust application to do and you need access to the auto-populate details, please contact Client Services.

Please note that some fields are client specific and must be entered manually on each application. If not using auto-populate, you will need to obtain the following details from the trust provider in order to submit an application for a trust:

Trust Details		
Investor Type	Professional ☐	Retail ☐
Trust Name		
Trust Reference		
Contact First Name		
Contact Surname		
Contact Date of Birth		
Email		
Residential Address		
Postcode		
Reporting Currency		
Advice Given In		
Legal Entity Identifier (LEI)		

Bank Details

Account Name	
BIC/SWIFT Code	
IBAN	
Account Currency	

Trustee Details (Individual)

Title	
First Name	
Surname	
Date of Birth	
Gender	
Tax ID Number	
Tax Residency	
Nationality	
Telephone Number	
Email	
Residential Address	
Post Code	
Country	

Trustee Details (Corporate)

Name	
Email	
Residential Address	
Post Code	
Country	

You will need the following details on the underlying client for all trust applications:

Beneficiary and Beneficial Owner Details

Title	
First Name	
Surname	
Date of Birth	
Is the underlying client a Beneficial Owner?	Yes ☐ No ☐
If yes, Occupation	
Gender	
Tax ID Number	
Tax Residency	
Nationality	
Telephone Number	
Email	
Residential Address	
Post Code	
Country	

Investment Details

Product	
Investment Amount & Currency	
Source of Wealth	

Adviser Details

Adviser Name	
Adviser Firm	

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