The smart investment platform

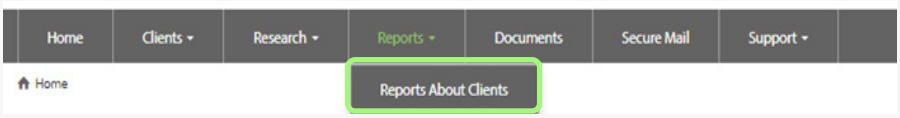
Client Reporting - The Options Available

User Guide

The Reports Available

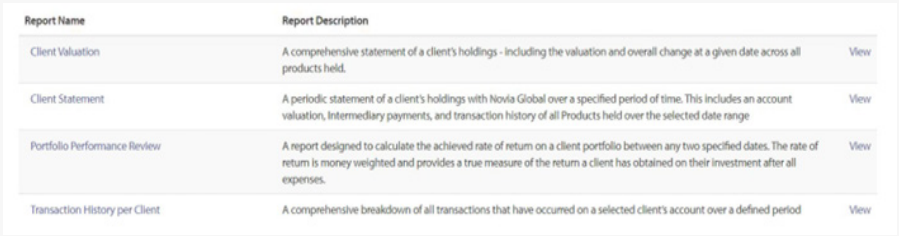
Client Valuation	A comprehensive statement of a client's holdings – including the valuation and overall change at a given date across all products held.
Client Statement	A periodic statement of a client's holdings with Novia Global over a specified period of time. This includes an account valuation, Adviser payments, and transaction history of all Products held over the selected date range.
Portfolio Performance Review	A report designed to calculate the achieved rate of return on a client portfolio between any two specified dates. The rate of return is money weighted and provides a true measure of the return a client has obtained on their investment after all expenses.
Transaction History per Client	A comprehensive breakdown of all transactions that have occurred on a selected client's account over a defined period.
Transaction History per Branch (Firm Admin)	A comprehensive breakdown of all transactions that have occurred across an entire branch over a defined period.

Reporting



Step 1

From the homepage select "Reports" and then "Reports About Clients"



Step 2

Select the appropriate report.

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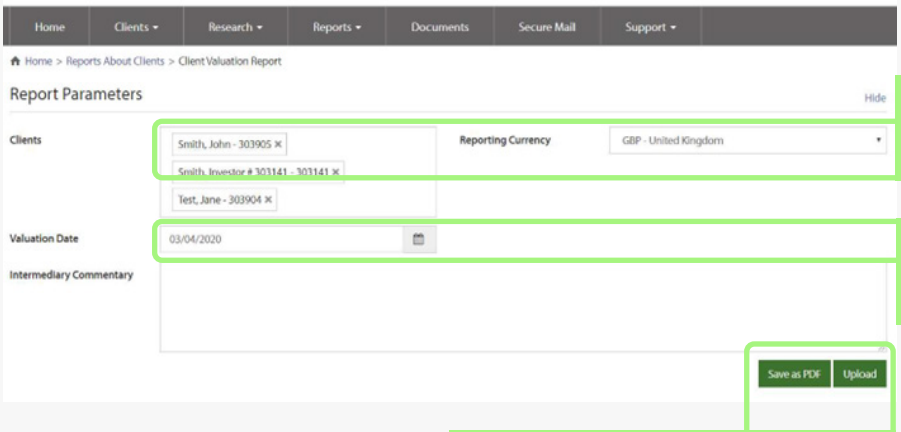
Client Valuation Report

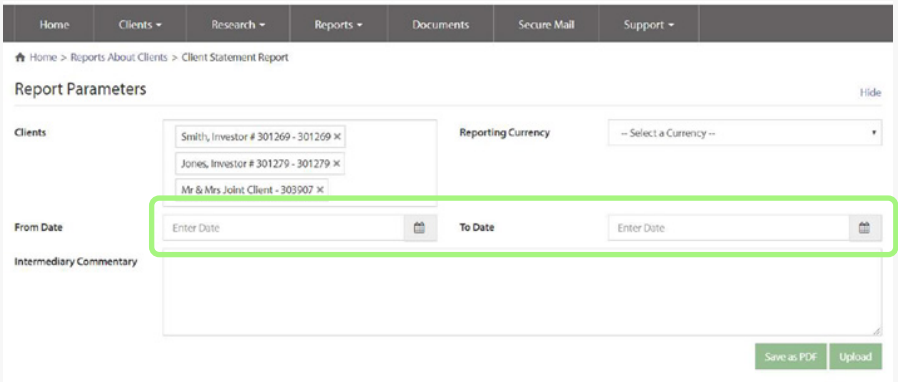


Option to select single or multiple clients to report in bulk

Option to select any valuation date

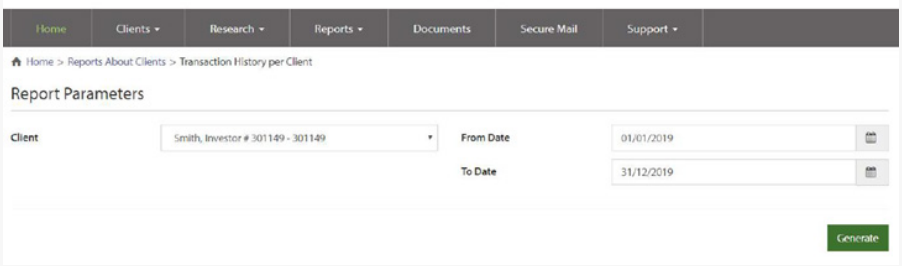
Ability to save as PDF or upload to document library for clients

Client Statement Report



This report is similar to the valuation report but allows start and end date reporting (eg if a calendar year report is required).

Transaction History Report



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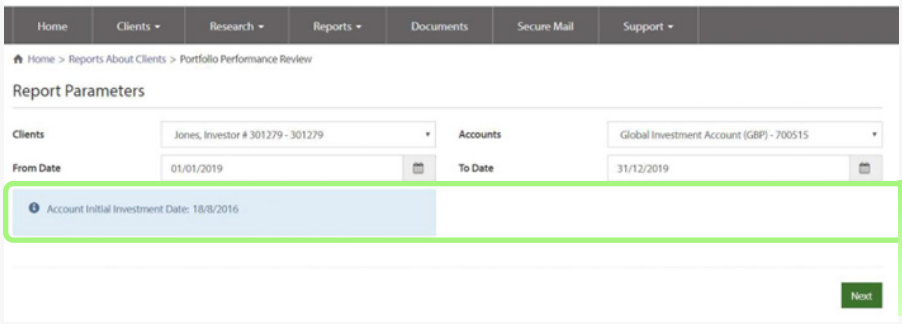
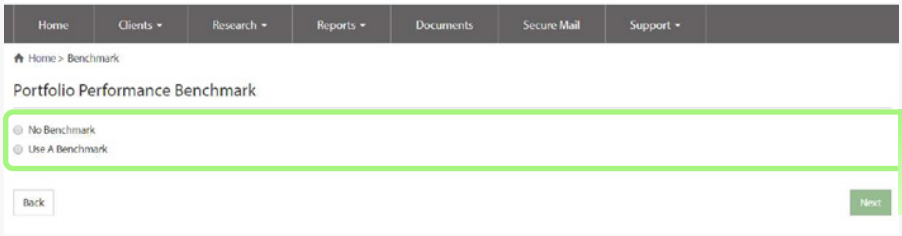
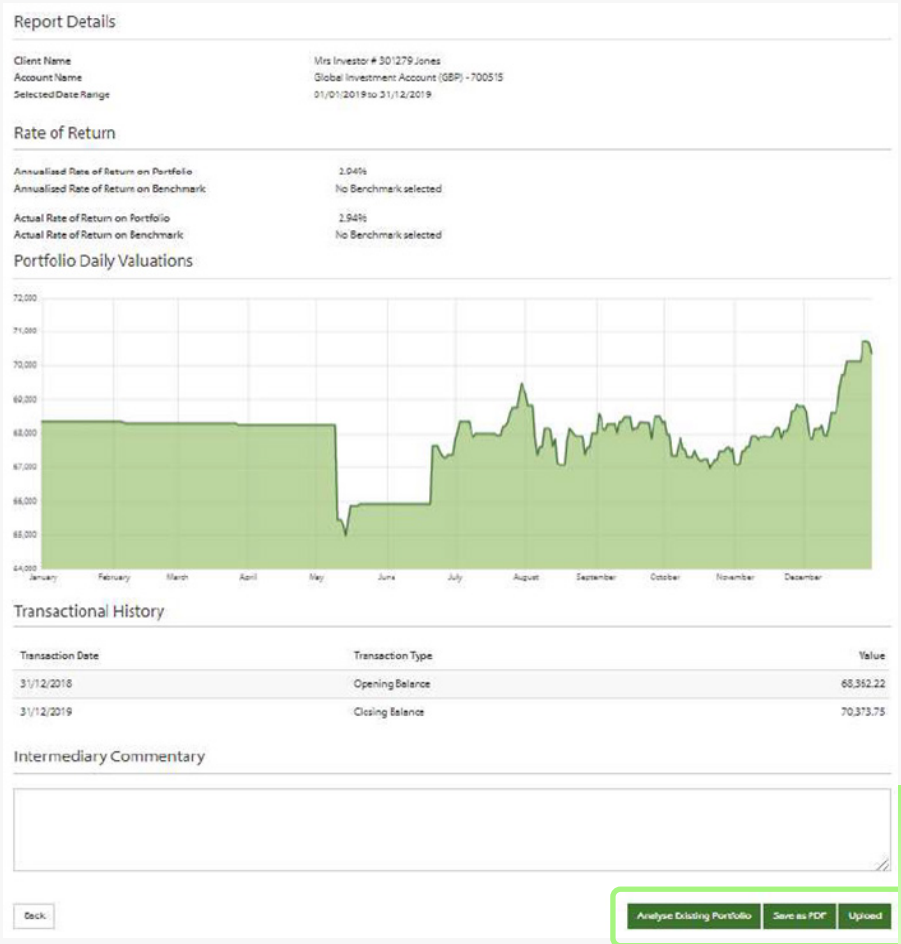
Portfolio Performance Review Report



Option to select "from" and "to" dates. The start date of the plan is automatically detailed.



Option to select a benchmark if required



Option to produce PDF report with adviser notes, upload or proceed directly to detailed analysis.

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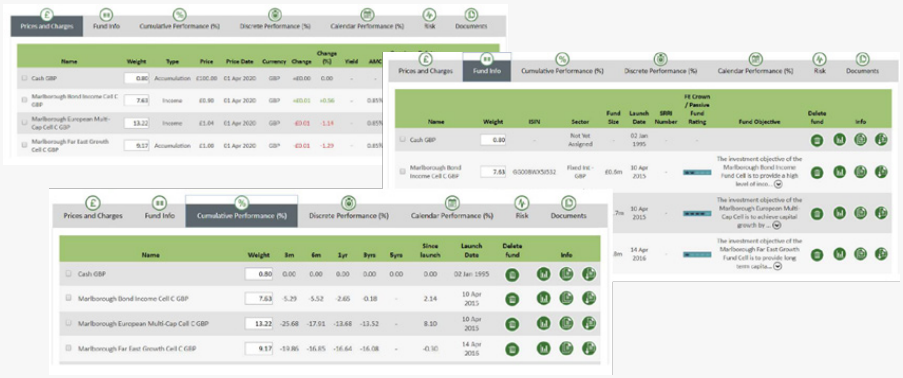
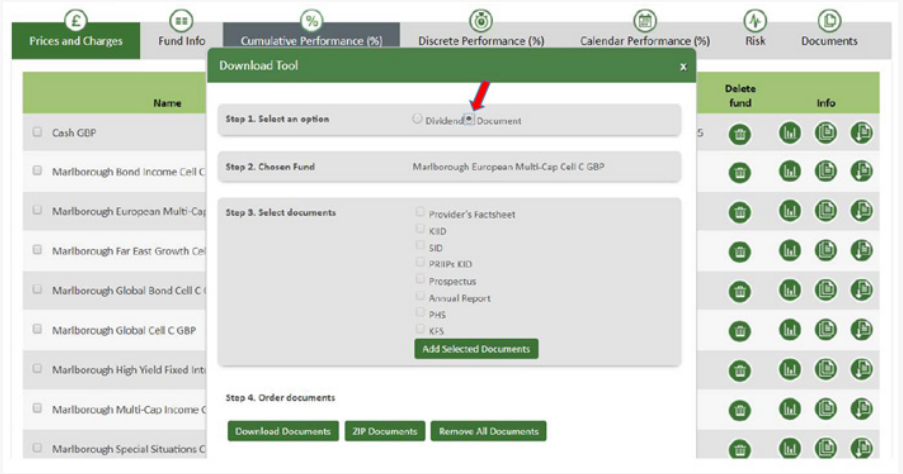
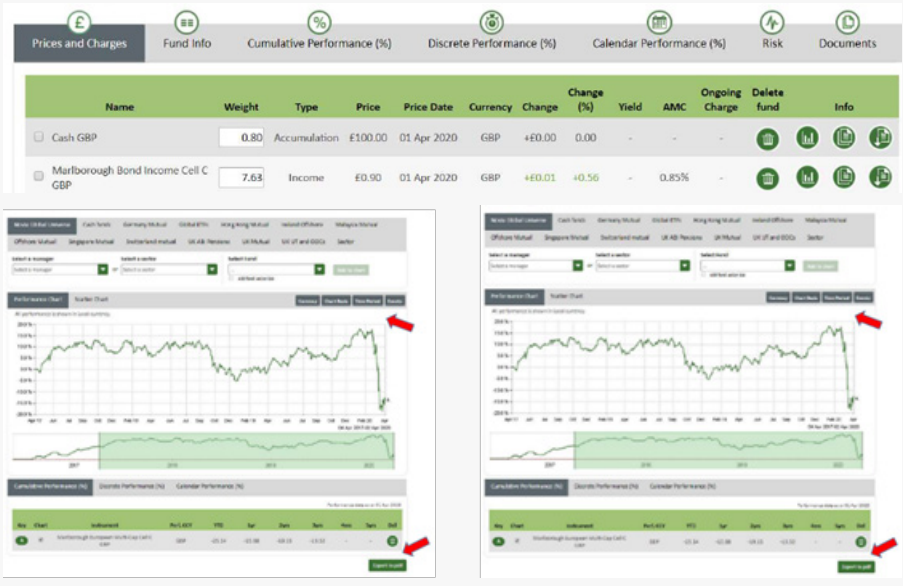


Selecting "Analyse Existing Portfolio" will provide you with detailed information on a clients' investments.



Selecting the "download tool" icon will allow you to download key documentation on each investment which can then be saved and/or printed.



Selecting the "performance" icon will provide you a range of fund performance information.

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