Change of Servicing Adviser

Client Details

Client ID	
Full Name	
Date of Birth	

I hearby authorise for any products that I/we hold with Novia Global to be serviced by:

Adviser Firm Name	

Adviser Contact Details

Adviser Name	
Address	
Email	
Phone	

Please supply the above-named adviser with full servicing rights and any information that may be requested. I understand that any initial or ongoing adviser fees payable following receipt of this instruction will now be directed to the above-named adviser, and NOT my previous adviser. Ongoing fees will remain at the current amount/percentage. If there is to be a change to the ongoing fee, please indicate in the box below.

Important Notes (including details of any fee amendments)	

Client Declaration

Signature requirements
This form may be signed electronically or with a wet signature. Electronic signatures must:

- Be applied using recognised e-signature software (e.g. Adobe, DocuSign)
- Include a certificate of validation
- Use an email address matching the adviser's registered company email or the client's registered Novia Global email

If signing by hand, please sign, scan, and email the form to clientservices@novia-global.com or return through the online Secure Mail function.

1st Client Signature		Date	
2nd Client Signature		Date	